



# OCA AGM Meeting

17<sup>th</sup> April 2019

## Minutes

**Present:** Attendees - Pete Sibthorpe (PSib) - Treasurer & Secretary, Rob Bevington (RB), Pete Smith (PSm), Trevor Sutton (TS), Dave Shepherd (DS), Graham Fenn (GF), Anne Griffiths (AG) PC Reps.

Tracy Kimber (TK) - OCE Manager

1. **Welcome** - Intro - PSib Chaired the meeting after Martin sent late Apologies. He welcomed and thanked everyone in attendance.

**Apologies** – Martin Dixon, Dave Carman, Barry Arliss, John Day, Helen Heneker

2. **Review & Approval of Minutes of last AGM** – These were reviewed and approved.

3. **Chairman's Report** - PSib - Successful year, Community Centre has had a busy 15 months since the last AGM. We had our regular events including Fireworks Night, Summer Fete, Hallowe'en Kids Disco and OAP's Christmas Meal supported once again by Histon Produce and Coors. We have now established the Cafe within the Community Centre offering daily meals, coffee and cake. We have new food vans coming to the Comm offering evening food Fish Van every Thursday. The Post Office Van is now a regular visitor to the Comm car park. We have reviewed the Brewery Supplier and after tendering it was decided to remain with Coors with pricing being very competitive and having a good existing relationship. We have recently raised our User Group charges, this is the first increase in 10 years to reflect increases in the facilities overheads. PSib thanked the Parish Council for their continued support over the last year.

4. **Treasurer's Report** - PSib went through the annual account summary for Over Community Association (the charity) and copies were available to those in attendance. PSib thanks Over Townlands for their grant during this financial period. PSib also thanked the Parish Council for their financial support via allocated funds. Both had enabled the Centre to progress with replacement activities on a building that is now 20 years old.

5. **Resignation of Trustees** - At this point all existing Trustees resigned.

6. **Election of General Committee** - Graham Fenn took over the Chairing of the meeting. Nominations had been received by the following:

Martin Dixon - Chair

Pete Sibthorpe - Treasurer & Secretary

Rob Bevington

Pete Smith  
Trevor Sutton  
Dave Carman  
Dave Shepherd  
Anne Griffiths – PC

Resignations – John Day, Barry Arliss, Helen Heneker

The Trustee Nominations were all voted in.

**7. Q &A** - The floor was then opened to questions:

It was raised by certain groups that the price rise was not felt to have been handled the best way for User Groups that had already set budgets for years, terms or memberships. It was felt it was a large price increase and implemented with immediate effect with no prior warning.

RB explained it was not intended to cause issues and maybe could have been handled better or communicated in a different way. Because we hadn't increased charges in such a long time, the price rise was not expected and in future we would look to inform User Groups that we were looking to review prices in advance.

It was agreed that we would hold regular meetings with User Groups - every 3-6 months, to discuss any issues that may arise and have open discussions to improve the already positive relationships between OCA, Staff and User Groups.

It was generally noted that users were happy with the current offerings of the Centre. The football team representatives said it was pleased with the facilities and had received positive feedback from other clubs about the Centre and pitches. The overall feeling from attendees was the staff were both helpful and welcoming to both User Groups and Visitors.

PSib thanked everyone for attending and ended the meeting.