



O.C.A. Annual General Meeting

Thursday 18th January 2018 at 7pm

Minutes

Present: Martin Dixon (MD), Pete Sibthorpe (PSib), Martin Kent (MK), Trevor Sutton (TS), Helen Heneker (HH), Pete Smith (PSm), John Day (JD), Dave Carmen (DC), Brian Burling (BB) – Parish Council Rep. Tracy Kimber (TK) – Centre Manager and 8 members of the village (see appendix)

1. Welcome (MD) – MD welcomed everyone to the AGM.

2. Apologies – Dave Shepherd (DS), Barry Arliss (BA), Rob Bevington (RB)

3. Review and approval of minutes of the last meeting and matters arising – BB proposed an amendment to the last AGM minutes to reflect that O.C.A. lent O.C.E. funds rather than “bailed out” – approved.

4. Chairman’s Report – Martin Dixon (MD):

MD indicated that his report was one of thanks. At the last AGM O.C.E. (the trading company) had a bank balance of just £9,355 including the loan from O.C.E. of £10k thus in a negative position. As of today, the O.C.E. bank account was £47,000.67 TK has indicated that the £10k loan would be repaid to O.C.A. over the next few months. MD first thanks was to TK, the Centre Manager and her team. MD thanked the Parish Council for their financial support and improved working relationship with Trustees. Next to be thanked was the Townslands charity for their grants towards replacing kitchen equipment and heating then the Carnival Committee for their donation towards the fireworks event. Atlas Tree Surgery, Histon Produce and LAN Developments were next to be thanked for their support for the Xmas lunch. MD then thanked Ian Chapman, Mark Jacklin and Dave Raven who resigned as Trustees during this term. MD indicated that these 3 had been long term trustees through difficult times in the past.

MD reported that the charity and Centre were in good hands and positive progress is being made. The ultimate aim in the future is to not to have to ask others to help.

Question received from Steve Couper: surplus in O.C.E. – what happens to it?

MD responded to say that it will be used to repay the O.C.A. loan and reinvested into the Centre.

DC gave an update on the infrastructure of the Centre currently. Reporting there is still a way to go to keep the Centre running well.

5. Treasurer's Report - PS indicated that he had taken over the role in August from Ian Chapman. O.C.A. bank account at last AGM was £25,466.36, today it is £37,885.59 – this includes the Over Townslands grant of £3,979.96 which is allocated to heating improvement works. O.C.E. license fee had increased to £600 per month during this term. VAT returns and Charities Commission submissions are all current.

5.1 Approval of O.C.A. Accounts and noting of O.C.E. Accounts

No objections and accounts were approved and noted accordingly.

6. Projects for next Trustee term (MD):

MD detailed the potential projects for the next term if donations, grants and financial situations allow:

- Provide additional new changing room facilities and meeting room to replace run down green cabins by All Weather Surface (AWS). Additionally upgrade All Weather Surface.
- Car Park surface – make more user friendly to facility new business
- New Foyer area – extend and glass in – to improve and enhance Centre entrance and to assist with noise reduction
- Air conditioning – enhance and improve the Centre for potential new business

Question received via Over Players representative: Is consideration to storage by Over Players in current green cabins being addressed – yes Over Players will be in our thoughts when this project is looked at.

Question from Steve Smith – Over Sports Colts – have AWS improvement been identified yet? – Lights are initial improvement but all aspects being looked at.

PS gave an update on Solar Panels project that is ongoing to assist with reducing the Centres electricity costs.

7. Election of General Committee

11 nominations forms had been received as follows and were approved to form the O.C.A. General Committee:

- Barry Arliss
- Robert Bevington
- David Carman
- John Day
- Martin Dixon
- Helen Heneker
- Martin Kent
- David Shepherd
- Peter Sibthorpe
- Pete Smith
- Trevor Sutton

MD indicated that the O.C.A. constitution would be reviewed during this term to update where applicable. MD indicated there was one last space available and invited any final nominations from representative groups.

8. Any other business

- User Group Meetings – MD to action during term
- Steve Couper asked if we had a plan, a forward-thinking financial plan?
- TK advised that there was only £1,500 left on loan from brewery
- TK reported that the Café was now open at the Centre

MD thanked everyone for coming and support

Meeting ended at 7.36pm

Approved